

2021-22 Local Control Accountability Plan (LCAP) Actions & Services Mid-Year Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
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Goal 1

Teacher Quality

CH Prep teachers are properly assigned, fully credentialed in the subject areas and for the pupils they are teaching, and they also participate in ongoing Professional Development opportunities that are focused on their identified needs.

Rationale

It is important for the school to hire staff with appropriate teaching assignments to ensure that they are knowledgeable and credible in the content area that they are teaching. It is equally important to provide the staff with Professional Development opportunities so that staff can continue to grow in their personal identified and school identified areas of need. This is one way to ensure that the school is aware of the ongoing changes in academia, the changes in teaching and student learning styles, and will be able to provide supportive learning environments.

Expected Annual Measurable Objectives for Goal 1

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	<ul style="list-style-type: none"> • Commission on Teacher Credentialing (CTC) Teacher credential documentation, including EL Authorization • Professional Development (PD) calendar • Teacher training/ attendance records 	<ul style="list-style-type: none"> • Credential: 100% compliance • PD: 100% participation 	<p>As of the start of the 2021-22 school year, all staff had the appropriate credentials. Our Intern Educational Specialist currently holds a Provisional Internship Permit and is working towards her credentials. The professional development calendar included 23 scheduled professional development days. In addition to professional development at the school site, staff members attended professional development</p>	<p>We hope that by the 2023-24 school year, our Intern Educational Specialist will have her Education Specialist credential, continue to offer professional opportunities onsite and continue to encourage the staff to engage in other professional opportunities as well as continuing to attend teachers trainings and furthering their education.</p>

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
			opportunities outside of the school and online to continue with their educational learning. Teachers engaged in a variety of different trainings; this included some staff members working towards their Masters degree or clearing their credentials.	

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
1.1	We plan to review teacher credential information and adjust assignments accordingly. We will hire new staff members as needed.	End of December 2021	No	LCFF 878,177 Other State 165,122 Local 0 Federal 222,794	LCFF 49,440 Other State 35,112 Local 0 Federal 43,498	\$1,394,143.00	\$612,891.00
1.2	All teachers participate in annual Professional Development prior to beginning of school year. Along with this, they also participate in a minimum of 20 PD meetings annually throughout school year.	End of December 2021	No	LCFF 39,477	LCFF 8,157 Federal 17,482	\$65,116.00	\$29,252.00
1.3	Execute board-approved Teacher Evaluation Plan and added more opportunities for professional development to the master schedule.	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report

Goal 2

Instructional Materials

Every student at CH Prep has access to standards-aligned instructional materials and has 1:1 access to a computer at all times during the school day.

Rationale

City Heights Prep believes that being able to provide all students with their needed instructional school materials and computers creates a successful and equitable learning space for all students to learn in. We want to ensure that they have access to all the tools that they will need in order to learn and grow.

Expected Annual Measurable Objectives for Goal 2

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	<ul style="list-style-type: none"> Curricular materials inventory, including software and subscription-based internet services Digitally-aided learning materials inventory 	<ul style="list-style-type: none"> CCSS aligned curriculum for core classes: 100% access 1:1 Student computers: 100% access 	All curriculum taught at the school follows the Common Core Standards, and all students have been equipped with the school materials they need. All classrooms have their own sets of computers, books, and school materials. We also provided students with school materials that they would need at home to be successful.	For the 2023-24 school year, we will continue to provide all students with school materials they need to be successful. This includes making sure they have 1:1 access to computers during the school day.

Actions and Services

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
2.1	Review curricular materials inventory, which includes software and subscription-based internet services; and purchase curricular materials as needed	End of December 2021	No		LCFF 55,618 Other State 0 Local 0 Federal 71,089	\$126,707.00	\$28,938.00

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
2.2	Review digitally-aided learning materials inventory; purchase needed digitally-aided learning materials as needed	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
2.3	Purchase student computers to meet goals	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 5,000	\$5,000.00	\$698.00

Goal 3

Facilities

CH Prep will ensure that the school facilities are maintained in good repair.

Rationale

City Heights Prep believes that a safe and clean school is critical to fostering and maintaining a learning environment.

Expected Annual Measurable Objectives for Goal 3

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	<ul style="list-style-type: none"> Annual School Facility Inspection Annual Fire Inspection Comprehensive School Safety Plan 	<ul style="list-style-type: none"> School Facility Inspection: Achieved passing status Fire Inspection: Achieved passing status 	The school ensured that it was cleaned thoroughly throughout the school day, and deep cleaned at the end of each day. In addition to this, the school ensured it provided a safe learning environment by ensuring anything broken or	For the 2023-24 school year, we will continue ensuring there are working security cameras and fire system, that the school is remained clean and in good repair, and that the school maintains a safety plan that addresses possible

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
			damaged was taken care of, as well as ensuring that both the school's security system and fire installations were up to date and working. Lastly, the school has a school safety plan to ensure there are protocols to follow in the case of an emergency.	emergencies. In addition to this, the school would like to continue to ensure that staff, students, and stakeholders are aware of our safety plans and have opportunities to provide feedback on the schools towards maintaining the school in good repair.

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
3.1	Conduct Annual School Facility Inspection; Rent facility and purchase/rent/repair equipment and furniture as needed	End of December 2021.	No		LCFF 107,403 Other State 91,560	\$198,963.00	\$105,057.00
3.2	Facilitate annual Fire Inspection	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
3.3	Negotiate with landlord to remediate any safety findings from Facility and Fire Inspection	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
3.4	Update Comprehensive School Safety Plan Annually	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00

Goal 4

English Language Arts, Math, Science

CH Prep students will demonstrate academic achievement in English language arts (ELA), math and science as outlined in the Common Core State Standards (CCSS).

Rationale

The staff at City Heights Prep follows and aligns course content with the Common Core State Standards (CCSS). It is important that all students are taught and learn the learning outcomes as students at other schools as the CCSS are widely used across California. The teaching staff keeps tracks and analyzes the progress that students have met towards the learning standards in each of the core classes.

Expected Annual Measurable Objectives for Goal 4

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	<ul style="list-style-type: none"> • API (not in use for 2013-14, 2014-15, 2016-17) • School-based diagnostic benchmarks (Math Diagnostic, Running Record, SBAC-type Performance Tasks, Spelling Measure) • NWEA Measure of Academic Progress (MAP) testing • SBAC testing (results not yet available for 2015-16) 	<ul style="list-style-type: none"> • Average academic achievement gains of 1.5 years for all students performing below grade level; Average academic achievement gains of 1 year for all students performing at grade level 	<p>During the 2020-21 school year, due to impact of COVID, school closures and distance learning, City Heights Prep did not have the opportunity to administer and check for student growth with the administration of the NWEA MAP test. The school also did not have a large number of students participate in SBAC testing.</p> <p>During the current school year, the school administered the NWEA MAP test at the beginning of the school year and noticed significant decreases and increases in student learning. Overall, the negative impact of distance learning was evident in the results. The school will re-administer the test again</p>	<p>City Heights Prep hopes that during the 2023-24 school year, students show an average learning gain of 1.5 years with the administration of the NWEA MAP test, and also show learning gains with SBAC testing.</p>

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
			<p>towards the end of the school year to compare data, and analyze for any academic growth.</p> <p>The school will also be able to administer the SBAC test to a larger number of students this school year as the school has begun and continued with in-person learning.</p>	

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
4.1	Provide instructional time for ELA, math and science (55 minute class period daily, per subject) . Science will be offered to students across all grades.	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
4.2	Provide supplemental Literacy Intervention course to all students who are two or more grade levels behind in reading (additional 30 minutes of English support weekly)	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
4.3	Provide extended time (120 min wk) for reading through Literacy Intervention course.	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
4.4	Implement Academic Literacy program across the curriculum (Wordgen word lists, STARI, Houghton Mifflin grammar instruction, Collaborative Strategic Reading (CSR), Thinking Maps)	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
4.5	Provide supplemental Individualized Math support for students who are two or more grade levels behind in reading (additional 30 -60 minutes of Math support weekly)	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
4.6	Provide hands-on science laboratory-based science curriculum	End of December 2021.	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
4.7	Provide instructional Classroom Assistant(s) for added support in English language arts, math and science in grades 6 - 8	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
4.8	Administer NWEA MAPs twice a year	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00

Goal 5

English Language Development (ELD)

CH Prep students will demonstrate proficiency in all written, reading, listening, and oral English language conventions for writing and speaking.

Rationale

Students who are English learners at City Heights Prep Charter will have the opportunity to take our language intervention class and will have modified curriculum so that their needs are being met.

Expected Annual Measurable Objectives for Goal 5

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	<ul style="list-style-type: none"> California English Language Proficiency Assessment for California (ELPAC) English learner reclassification data 	<ul style="list-style-type: none"> 75% of returning EL students exhibited an increase in score on the ELPAC test 	We are continuing to test all new language learners within 30 days of enrollment to place them appropriately. We are also training three new staff members to administer the ELPAC this year.	Since the test was given remotely via Zoom last year, we plan to administer the test in person for the 2023-24 school year. We also plan on continuing to support our English Learners by offering a language intervention class during reading time.

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
5.1	Provide supplemental Academic support for students that are two or more grade levels behind in reading (additional 30 – 180 minutes of English support weekly)	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
5.2	Provide extended time (120 min wk) for reading through Daily Reading Time (DRT)	End of December 2021	No	LCFF 0 Other State 0 Local 0	LCFF 0 Other State 0 Local 0	\$0.00	\$0.00

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
				Federal 0	Federal 0		
5.3	Provide instructional Classroom Assistant(s) for added support in English language arts, math and science in grades 6 - 8	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00
5.4	Administer NWEA MAPs biennial testing	End of December 2021.	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 0 Other State 0 Local 0 Federal 0	\$0.00	\$0.00

Goal 6

Character and Social Development

CH Prep students will demonstrate leadership qualities, respect for diversity and an understanding of the world around them through participation in community service activities and their performance in related coursework

Rationale

Character and social development are important for campus culture and student buy in. By learning to help community of City Heights, and their school campus, community service provides students with leadership qualities and compassion. Students are required to complete community service hours in high school AVID courses, as well as many other core courses they are enrolled in. Students learn how helping impacts their communities and their own social development.

Expected Annual Measurable Objectives for Goal 6

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
			Students have continued to work on their community service hours for AVID classes, and have completed other community service hours around campus in order to improve school culture.	By 2023-24, students should be completing more community service hours within the community of City Heights. This will show more passion for change and leadership in their larger community.

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
6.1	Character and Social Development Offer community service/leadership opportunities for every student	End of December 2021	No	LCFF 0 Other State 0 Local 0 Federal 0	LCFF 4420 Other State 0 Local 0 Federal 8,780	\$13,200.00	\$1,341.00
6.2	Ensure enrollment in World/US History courses for all students at appropriate grade level(s) and provide students with the opportunity to participate in dual-	End of December 2021	No			\$0.00	\$0.00

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
	enrollment with local colleges						
6.3	Ensure enrollment in “Seminar” course for all students	End of December 2021	No			\$0.00	\$0.00

Goal 7

Parental Involvement

CH Prep will seek to involve parents in meaningful ways that promote student achievement

Rationale

Parental involvement is extremely important at City Heights Prep Charter School. We hold family meetings so that we can update parents about school information, and to receive input.

Expected Annual Measurable Objectives for Goal 7

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
			We achieved 25% participation in one or more family activities for the school year. Since COVID-19, it has been difficult for parents to attend these meetings virtually.	For the 2023-24 school year, we hope to achieve a higher percentage of participation at our family meetings.

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
7.1	Retain Parental Involvement	End of December 2021	No				
7.2	Host triennial Family Committee Meetings/schoolwide events	End of December 2021	No				
7.3	Monitor Home Contact Logs/Reports	End of December 2021	No				

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
7.4	Administer Parent Survey annually	End of December 2021	No				

Goal 8

Student Engagement & School Climate

CH Prep students will exhibit motivation to succeed academically that results from high expectations, the establishment of strong staff/student relationships and a safe and secure learning environment. CH Prep student reports and school data will reflect a positive school climate

Rationale

Student engagement and school climate is the foundation of City Heights Prep Charter School. Students will become better learners, and individuals by creating healthy staff relationships at school.

Expected Annual Measurable Objectives for Goal 8

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
			All students learn and participate in restorative practices, which includes community circles in the classroom. This is so that students can create positive relationships with their peers and teachers. In their AVID courses, students learn about the importance of education and motivation to learn.	By 2023-24, students will transition to a restorative discipline approach. This is so that they can learn about the harm they cause onto others by their actions, and how they can repair those actions. By creating a school norm of restorative practices, the school will show less suspensions and negative student behaviors.

Actions and Services

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
8.1	Monitor Attendance/ chronic absenteeism/ dropout rates and absence verification records	End of December 2021	No				
8.2	Implement truancy follow-up as outlined in CH Prep Attendance Policy	End of December 2021	No				

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
8.3	Publicly recognize excellent attendance/ high academic performance	End of December 2021	No				
8.5	Maintain student/instructional staff ratio of 30:1	End of December 2021	No				
8.6	Maintain implementation of PBIS	End of December 2021	No				

Goal 9

Course of Study

Every CH Prep student will complete a course of study leading to completion of all a – g requirements by graduation from 12th grade*.

*Exceptions may be made in the case of students whose transition plan requires a different course of study.

Rationale

Students completing A-G requirements at City Heights Prep Charter will have the opportunity to apply and attend 4 year UC/CSU colleges after high school.

Expected Annual Measurable Objectives for Goal 9

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
			All students complete A-G courses and track credits through the counselor. Students who are deficient in credits are enrolled in credit recovery classes to ensure completion of A-G credits. This excludes students with IEP's and/or modified curriculums.	Our plan is for all 12th grade students to graduate with their UC approved high school diploma, and apply/attend a four year university out of high school.

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
9.1	Monitor student course schedules to ensure enrollment in courses leading to a – g requirement completion	End of December 2021	No				
9.2	Monitor student report cards to ensure completion of courses leading to a – g requirement completion	End of December 2021	No				

