

COVID-19 Prevention Program (CPP)

City Heights Preparatory Charter School

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Date: January 10, 2022

Authority and Responsibility

Dr. Elias Vargas has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the Appendix A: Identification of COVID-19 Hazards form.
- Evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the Appendix B: COVID-19 Inspections form as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.
- In regards to our periodic inspections of the workplace, we will also implement our procedures to correct the identified hazards.
- The school will continue to ensure that updates are made to all stakeholders surrounding COVID-19 and that the best practices to combat the virus are utilized.
- We plan to exclude any student, parent, caregiver, visitor, or staff showing symptoms of COVID-19 (reference City Heights Prep SPSR).
- In the case that our school must be closed again, we plan to follow the public health guidelines, and we plan to be in coordination with local health officials.

Employee Participation

Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by:

- We will continue to offer Professional Development with updates on COVID-19, reviewing (and updating when necessary) our current guidelines and protocols surrounding the aforementioned practices as well as what it will mean to work together to hold one another accountable during this time.
- Training for Face and Nose Covering

- i. Use a tissue to wipe the nose and cough and sneeze inside the tissue.
- ii. Not touch the face or face covering.

- PPE Training- our plan to provide PPE Training is in accordance with CDC guidance in order to:
 - i. Train and provide information to employees on proper use, removal, and washing of cloth face coverings.
 - ii. Train employees regarding how face coverings are not recommended for anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the covering without assistance. We plan to make reasonable accommodations, such as a face shield with a cloth drape for those who are unable to wear face coverings for medical reasons. Per Cal/OSHA, considerations for face shields will include a cloth drape attached across the bottom and tucked into the shirt.
 - iii. Train employees to understand that cloth face covering is meant to protect other people in case the wearer is unknowingly infected (many people carry COVID-19 but do not have symptoms). We plan to train them that cloth face coverings are not surgical masks, respirators, or personal protective equipment.

- We also plan to provide staff training or utilize state-provided training on:
 - i. Disinfecting frequency and tools and chemicals used in accordance with the Healthy Schools Act, CDPR guidance, and Cal/OSHA regulations. For staff who use hazardous chemicals for cleaning, we plan on providing the specialized training that is required.
 - ii. Physical distancing of staff and students.
 - iii. Symptom screening, which includes temperature checks.
 - iv. Updates to the Injury and Illness Prevention Program (IIPP).
 - v. State and local health standards and recommendations, including, but not limited to, the following:
 1. Proper use of protective equipment, including information on limitations of some face coverings that do not protect the wearer and are not PPE but can help protect people near the wearer. Face coverings do not replace the need for physical distancing and frequent handwashing. Cloth face coverings are most essential when physical distancing is not possible. We also plan to include training on removal and washing of cloth face coverings.
 2. Cough and sneeze etiquette.
 3. Keeping one's hands away from one's face.
 4. Frequent hand washing and proper technique.
 5. Confidentiality around health recording and reporting.
 - vi. Training for school health staff on clinical manifestations of COVID-19, pediatric presentations, and CDC transmission-based precautions.
 - vii. Training on trauma-informed practices and suicide prevention.

Employee Screening

We screen our employees by:

- If any staff members experience any COVID-19 related symptoms or get into close contact with a person who tested positive for COVID-19, they will be instructed to stay home. We will advise sick staff members not to return until they have met CDC criteria to discontinue home isolation and can provide a negative test.
- We plan to exclude employees who are exhibiting symptoms from the workplace. Staff members who develop symptoms of illness will be sent home.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the Appendix B: COVID-19 Inspections form, and corrected in a timely manner based on the severity of the hazards, as follows:

We plan to:

- i. Address the school's role in documenting, reporting, tracking, and tracing infections in coordination with public health officials.
- ii. Notify staff and families immediately of any possible cases of COVID-19. We will review legal responsibilities and privacy rights for communicating about cases of the virus.
- iii. Provide guidance to parents, teachers, and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.
- iv. Advise sick staff members and children not to return until they have met CDC criteria to discontinue home isolation, have no symptoms, and can provide a negative COVID test.
- v. Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms, and we will take into consideration guidance from the CDC, the San Diego County of Education, and the San Diego Public Health if symptoms develop. If a person does not have symptoms, we plan to follow appropriate CDC guidance for home isolation.
 - PPE will be used to control employees exposure to COVID and we will have this equipment immediately available.
 - If there are any COVID cases at work, we will document who was infected, why they were at the workplace, where the employee worked, the date and time COVID was last present in the workplace, and the date COVID test was offered. The notice will be given in 1 business day to potentially exposed employees and independent contractors. We will also provide the notification to the health department.

Controls of COVID-19 Hazards

Physical Distancing

Where possible, we ensure at least three feet of physical distancing at all times in our workplace by:

We plan to limit the number of people in all campus spaces to the number that can be reasonably accommodated while considering any safety and health hazards.

Individuals will be kept as far apart as possible when there are situations where three feet of physical distancing cannot be achieved.

Face Coverings

We provide clean, undamaged face coverings and ensure they are properly worn by employees over the nose and mouth when indoors, and when outdoors and less than three feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department.

It is mandatory that everyone onsite wears a face covering at all times when indoors. Should someone need a face covering or replacement, the school will provide disposable face coverings and/or face shields. It is required that employees notify the school administrator about non-employees who are not wearing face coverings.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room.
- While eating and drinking at the workplace, provided employees are at least three feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
- Employees wearing respiratory protection in accordance with CCR Title 8 section 5144 or other safety orders.
- Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.
- Specific tasks that cannot feasibly be performed with a face covering, where employees will be kept at least three feet apart.

Engineering controls

We implement the following measures for situations where we cannot maintain at least six feet between individuals. The CDC no longer requires physical distancing; however, we will consider their recommendation of 3 feet between individuals when it deems necessary. Also, the students will spend no more than 55 minutes in a classroom at any given time in order to reduce exposure.

We maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or natural ventilation systems by:

Our school's facility manager will replace the air filters, the ventilation system will be checked, all windows will be remained open, and classroom doors will be encouraged to be kept open. We have also purchased Smart True HEPA Air Purifiers for all classrooms.

Cleaning and disinfecting

We implement the following cleaning and disinfection measures for frequently touched surfaces:

- All staff will have access to cleaning supplies to disinfect in their classrooms/offices.
- We plan to disinfect after each school day.
- The facilities manager will also disinfect all areas of the campus, especially the most used place.
- The campus will be cleaned daily and deep cleaned and disinfected weekly.

Should we have a COVID-19 case in our workplace, we will implement the following procedures:

- i. In consultation with the local public health officials, the appropriate school official may consider whether school closure is warranted and length of time is based on the risk level within the specific community as determined by the local public health officer.
- ii. In accordance with standard guidance for isolation at home after close contact, the classroom or office where the COVID-19-positive individual was based will be closed temporarily as students or staff isolate. We will close the room immediately and begin cleaning and disinfecting the entire room with PPE. Any and all materials and equipment used by an individual with a positive COVID-19 case during the high-risk exposure period will also be properly cleaned and disinfected. The individual who will clean the room will wear protective equipment during this process and will be trained on how to safely clean the infected area.
- iii. Additional close contacts at school outside of a classroom will be notified and asked to isolate at home.
- iv. Additional areas of the school visited by the COVID-19-positive individual may also need to be closed temporarily for cleaning and disinfection.
- v. We will develop a plan for continuity of education, medical and social services, meal programs and establish alternate mechanisms for these to continue.

Shared tools, equipment and personal protective equipment (PPE)

PPE must not be shared, e.g., gloves, goggles and face shields.

Items that employees come in regular physical contact with, such as phones, headsets, desks, computers, keyboards, writing materials, instruments and tools must also not be shared, to the extent feasible. Where there must be sharing, the items will be disinfected between uses by:

In accordance with CDC and California Department of Pesticide Regulation (CDPR) guidance, and in consultation with local public health officials, we plan to:

- i. Have a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning.
- ii. Disinfect high-touch surfaces frequently
- iii. Close off areas used by any sick person and not using before cleaning and disinfection. To reduce risk of exposure, we plan to wait 24 hours before cleaning and disinfecting. If it is not possible to wait 24 hours, we will wait as long as possible.
 - All employees will be trained on how to safely clean and disinfect.

Hand sanitizing

In order to implement effective hand sanitizing procedures, we:

- In accordance with CDPH and Cal/OSHA guidance and in consultation with local public health officials, our plan for handwashing includes:
 - i. Providing opportunities for students and staff to meet handwashing frequency guidance.
 - ii. Ensuring sufficient access to handwashing and sanitizer stations. We will utilize portable hand washing stations throughout our site and near classrooms to minimize movement and congregations in bathrooms to the extent possible.
 - iii. Ensuring fragrance-free hand sanitizer (with a minimum of 60 percent alcohol) is available at or near all workstations.
 - Training of Proper Handwashing Techniques and PPE/EPG Use:
 - iv. We plan to train students and staff on how to scrub with soap for at least 20 seconds or use hand sanitizer if soap and water are not accessible. We will teach staff and students on how to use paper towels (or single use cloth towels) to dry hands thoroughly.
 - v. We plan to ensure that all students and staff will have access to washing their hands when: arriving and leaving home; arriving at and leaving school; after playing outside; after having close contact with others; after using shared surfaces or tools; before and after using restroom; after blowing nose, coughing, and sneezing; and before and after eating and preparing foods. We will ensure this by recommending students and staff to wash and/or sanitize their hands multiple times throughout the day.
 - vi. We plan to follow CDC guidance on proper PPE use.
- We will ensure sufficient supplies of hand sanitizers, soap, handwashing stations, tissues, no-touch trash cans, and paper towels.
- All students and staff will be encouraged to wash their hands throughout the school day. We will allow time for all students and staff to wash their hands frequently.

Personal protective equipment (PPE) used to control employees' exposure to COVID-19

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

When it comes to respiratory protection, we evaluate the need in accordance with CCR Title 8 section 5144 when the physical distancing requirements are not feasible or maintained. [reference section 3205(c)(E) for details on required respirator and eye protection use.]

We provide and ensure use of eye protection and respiratory protection in accordance with section 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

Along with having PPE readily available at all times, we will also provide PPE Training.

Our plan to provide PPE Training is in accordance with CDC guidance in order to:

- i. Train and provide information to staff and students on proper use, removal, and washing of cloth face coverings.
- ii. Train students and staff regarding how face coverings are not recommended for anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the covering without assistance. We plan to make reasonable accommodations, such as a face shield with a cloth drape for those who are unable to wear face coverings for medical reasons. Per Cal/OSHA, considerations for face shields will include a cloth drape attached across the bottom and tucked into the shirt.
- iii. Train staff and students to understand that cloth face coverings are meant to protect other people in case the wearer is unknowingly infected (many people carry COVID-19 but do not have symptoms). We plan to train them that cloth face coverings are not surgical masks, respirators, or personal protective equipment.

Investigating and Responding to COVID-19 Cases

This will be accomplished by using the Appendix C: Investigating COVID-19 Cases form.

Employees who had potential COVID-19 exposure in our workplace will be:

In the case that an employee has potential COVID-19 exposure in the workplace and there will be paid sub coverage. A COVID-19 test will be covered through the San Diego County Office of Education for employees. We will be sure to address these benefits in the Training and Instructions that we will provide to all employees.

System for Communicating

COVID-19 Prevention Program

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- Who employees should report COVID-19 symptoms and possible hazards to, and how:

They should be reported to the school director, Elias Vargas and the COVID-19 Coordinator, Roshin Mohammed.

- That employees can report symptoms and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.
- Where testing is not required, how employees can access COVID-19 testing:

Testing is provided for free at local health centers and provided by San Diego County Office of Education.

- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.

If needed, we will inform staff about the testing sites that are free for school employees. The cost of the COVID-19 test will be covered through the San Diego County Office of Education.

- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.

Training and Instruction

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
- The fact that:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
- Methods of physical distancing of at least three feet and the importance of combining physical distancing with the wearing of face coverings.
- The fact that particles containing the virus can travel more than three feet, especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, to be effective.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment - face coverings are intended to primarily protect other individuals from the wearer of the face covering.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.

Staff will also participate in online COVID-19 preventions and protection trainings from SafeSchools.

Appendix D: COVID-19 Training Roster or internal school tracking will be used to document this training.

Exclusion of COVID-19 Cases

Where we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees with COVID-19 exposure from the workplace for 14 days after the last known COVID-19 exposure to a COVID-19 case and negative test.
- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever we've demonstrated that the COVID-19 exposure is work related. This will be accomplished by all employees having access to their paid sick leave, and by:
 - Providing employees at the time of exclusion with information on available benefits.

Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Use the **Appendix C: Investigating COVID-19 Cases** form to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

Return-to-Work Criteria

- COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:
 - At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
 - COVID-19 symptoms have no longer persist and provide a negative test.
 - At least 10 days have passed since COVID-19 symptoms first appeared.
- COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
- A negative COVID-19 test will not be required for an employee to return to work.
- If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.

Dr. Elias Vargas

January 10, 2022

Title of Owner or Top Management Representative

Signature

Date

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person Conducting the Evaluation:

Date:

Name(s) of Employees and Authorized Employee Representative that Participated:

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

Appendix B: COVID-19 Inspections

Date:

Name of Person Conducting the Inspection:

Work Location Evaluated:

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/Partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Administrative			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Face shields/goggles			
Respiratory protection			

Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Date:

Name of Person Conducting the Investigation:

Employee (or non-employee*) name:		Occupation (if non-employee, why they were in the workplace):	
Location where employee worked (or non-employee was present in the workplace):		Date investigation was initiated:	
Was COVID-19 test offered?		Name(s) of staff involved in the investigation:	
Date and time the COVID-19 case was last present in the workplace:		Date of the positive or negative test and/or diagnosis:	
Date the case first had one or more COVID-19 symptoms:		Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	

Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):	
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Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:			
All employees who may have had COVID-19 exposure and their authorized representatives.	Date:		
	Names of employees that were notified:		
Independent contractors and other employers present at the workplace during the high-risk exposure period.	Date:		
	Names of individuals that were notified:		
What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?		What could be done to reduce exposure to COVID-19?	
Was local health department notified?		Date:	

*Should an employer be made aware of a non-employee infection source COVID-19 status.

Appendix D: COVID-19 Training Roster

Date:

Name of Person Conducting the Training:

Employee Name	Signature

Additional Consideration #1

Multiple COVID-19 Infections and COVID-19 Outbreaks

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

- We will provide information on free COVID-19 testing sites to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period.
- COVID-19 testing consists of the following:
 - All employees in our exposed workplace will be asked to immediately test.
 - We will ask staff to provide additional testing when deemed necessary by Cal/OSHA.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria** requirements, and local health officer orders if applicable.

Investigation of workplace COVID-19 illness

We will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 investigation, review and hazard correction

In addition to our CPP **Identification and Evaluation of COVID-19 Hazards** and **Correction of COVID-19 Hazards**, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
 - Our COVID-19 testing policies.
 - Insufficient outdoor air.
 - Insufficient air filtration.
 - Lack of physical distancing.
- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.

- When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. We will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.
 - Respiratory protection.

Notifications to the local health department

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in our workplace, we will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- We will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

Additional Consideration #2

Major COVID-19 Outbreaks

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

We will provide information on where to obtain a COVID-19 test to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any relevant local health department orders.

Investigation of workplace COVID-19 illnesses

We will comply with the requirements of our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 hazard correction

In addition to the requirements of our CPP **Correction of COVID-19 Hazards**, we will take the following actions:

- In buildings or structures with mechanical ventilation, we will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- We will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

Notifications to the local health department

We will comply with the requirements of our **Multiple COVID-19 Infections** and **COVID-19 Outbreaks-Notifications to the Local Health Department**.