

CITY HEIGHTS PREP

CHARTER SCHOOL

Minutes

Regular Board Meeting

Friday, August 20, 2021

8:30 AM

4260 54th Street, San Diego, CA, 92115

Teleconference Locations:

10210 Genetic Center Drive, San Diego, CA, 92121

1251 Via Mil Cumbres, Solana Beach, CA, 92075

7013 Via Calafia, Carlsbad, CA, 92009

16755 Coyote Bush Drive, San Diego, CA, 92127

8985 Idyllwild Lane, San Diego, CA, 92119

5785 Odessa Ave, La Mesa, CA, 91942

Members Present: Johanna Afshani, Scott Himelstein, Dr. Lisbeth Johnson, Regina McDuffie, Michael Watts

Members Absent: None

Guest: None

Staff: Dr. Elias Vargas, Alexis McKeon, Merdin Mohammed

I. Call to Order

Meeting called to order by Michael Watts at 8:33 a.m.

II. Public Comment

No comments

III. Approval of Agenda

Motion to approve agenda by Michael Watts, Second by Johanna Afshani

In Favor: Afshani, Himelstein, Johnson, McDuffie, Watts **Opposed:** None **Absent:** None **Abstain:** None

IV. Discussion

A. School Climate Update (Dr. Elias Vargas)

B. Charter Renewal Update

V. Report and Presentation

1. California Dashboard Local Indicators

VI. Board Development

1. **Re-elect Scott Himelstein for 2-year term effective August 20, 2021**

Motion to approve Scott Himelstein term renewal effective August 20, 2021 by Michael Watts, Second by Johanna Afshani

In Favor: Afshani, Johnson, McDuffie, Watts **Opposed:** None **Absent:** None **Abstain:** Himelstein

2. **Review Board Roles and Responsibilities: Delegation of Power Policy**

3. **Review Code of Conduct policy**

4. **Review proposed 2021-22 Board Meeting Schedule**

VII. Approve Board Minutes

1. **June 4, 2021 Regular Board Meeting**

Motion to approve minutes by Michael Watts, Second by Regina McDuffie

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None **Abstain:** None

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VIII. Discussion/Action Items

A. Fiscal Update (Alexis McKeon)

1. Review final 2020-21 Budget to Actual
2. Balance Sheet
3. Cash Projections
4. Check Register
5. Income Statement

B. Approve 2020-21 Unaudited Actuals

Motion to approve 2020-21 Unaudited Actuals by Michael Watts, Second by Johanna Afshani

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None
Abstain: None

C. Approve 2021-22 ConApp

Motion to approve 2020-21 ConApp by Scott Himelstein, Second by Regina McDuffie

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None
Abstain: None

D. Approval of FY20-21 Final EPA Expenses

Motion to approve FY20-21 Final EPA Expenses by Michael Watts, Second by Johanna Afshani

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None
Abstain: None

E. Approval of FY21-22 EPA Expenditure Plan

Motion to approve 2020-21 Unaudited Actuals by Michael Watts, Second by Johanna Afshani

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None
Abstain: None

F. Approve expenditures in excess of \$10,000.00

1. San Diego Unified School District Operations Agreement

ITEM WITHDRAWN BY BOARD

Motion to approve withdrawal of Operations Agreement by Michael Watts, Second by Scott Himelstein

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None
Abstain: None

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2. San Diego Unified School District Memorandum of Understanding for the Provision of Meals and Snacks

Motion to approve San Diego Unified School District memorandum of understanding for the provision of meals and snacks by Scott Himelstein, Second by Michael Watts

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None

Abstain: None

G. Approve revised employee handbook

ITEM WITHDRAWN BY BOARD

Motion to approve withdrawal of revised employee handbook by Michael Watts, Second by Scott Himelstein

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None

Abstain: None

H. Approve revised Student/Parent Handbook

ITEM WITHDRAWN BY BOARD

Motion to approve withdrawal of revised student/parent handbook by Michael Watts, Second by Scott Himelstein

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None

Abstain: None

I. Approve revised Title IX Harassment Policy

ITEM WITHDRAWN BY BOARD

Motion to approve withdrawal of revised Title IX Harassment Policy by Michael Watts, Second by Scott Himelstein

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None

Abstain: None

J. Approve revised Independent Study Policy

Motion to approve revised Independent Study Policy by Michael Watts, Second by Johanna Afshani

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts **Opposed:** None **Absent:** None

Abstain: None

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K. Approve Declaration of Need (DON) Form

Motion to approve Declaration of Need (DON) Form by Michael Watts, Second by Regina McDuffie

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts ***Opposed:*** None ***Absent:*** None

Abstain: None

L. Review/Approve Maternity/Paternity Policy

Motion to approve Maternity/Paternity policy by Michael Watts, Second by Johanna Afshani

In Favor: Afshani, Johnson, Himelstein, McDuffie, Watts ***Opposed:*** None ***Absent:*** None

Abstain: None

IX. Adjournment

Motion to adjourn meeting by Michael Watts at 10:00 a.m.

I certify that these minutes are the official minutes of the meeting of the Board of Directors, which was held on August 20, 2021



School Director