

CITY HEIGHTS PREP

CHARTER SCHOOL

AGENDA

Special Board Meeting

Wednesday, April 1, 2020

9:30 AM

Teleconference Locations:

46730 Fremont Blvd, Fremont, CA, 94538
10210 Genetic Center Drive, San Diego, CA, 92121
1251 Via Mil Cumbres, Solana Beach, CA, 92075
7013 Via Calafia, Carlsbad, CA, 92009
16755 Coyote Bush Drive, San Diego, CA, 92127
8985 Idyllwild Lane, San Diego, CA, 92119
2891 W Canyon Ave, San Diego, CA, 92123
7334 La Mesita Place Apt.9, La Mesa, CA, 91942

I. Call to Order

II. Public Comment

AGENDA ITEMS: Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted (3) minutes to make a presentation to the Board at the time a specific item is under discussion. Additional time may be granted if circumstances permit. The total time per agenda item devoted to presentation to the Board shall be determined based on the number of speakers wishing to address the board. However, this time will not exceed one-half (1/2) hour unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration.

III. Approval of Agenda

IV. Discussion/Action Items

A. Discussion of Emergency School Closure

B. Approve Resolution – Concerning Measures to Address the Organizational and Educational Impacts of the COVID-19 Virus

V. Adjournment

NOTICES

I, Elias Vargas, School Director, hereby certify that this agenda was posted as regulated by law on Tuesday, April 31, 2020, by 9:30 a.m. City Heights Preparatory Charter School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Dr. Elias Vargas, School Director, has been designated to receive requests for disability-related modification or accommodation in order to enable individuals with disabilities to participate in City Heights Preparatory Charter School's open and public meetings. Please notify Dr. Elias Vargas at (619) 795-3137 twenty-four (24) hours in advance, or as soon as possible, prior to disability accommodation being needed in order to participate in the meeting.

CITY HEIGHTS PREP

CHARTER SCHOOL

City Heights Preparatory Charter School Board of Directors
Resolution #2019-2020-01

CONCERNING MEASURES TO ADDRESS THE ORGANIZATIONAL AND EDUCATIONAL IMPACTS OF THE COVID-19 VIRUS

WHEREAS, City Heights Preparatory Charter School (“Charter School”) operates in San Diego County;

WHEREAS, the safety and well-being of all students, staff, parents and stakeholders of the schools operated by Charter School is paramount; and

WHEREAS, in December 2019, an outbreak of respiratory illness due to a coronavirus now known as COVID-19 was first identified in Wuhan City, China and has since spread to more than 75 countries, including the United States; and

WHEREAS, on January 23, 2020 the national Centers for Disease Control (“CDC”) activated its Emergency Response System to provide ongoing support for the response to COVID-19 across the country; and

WHEREAS, on January 24, 2020, the California Department of Public Health activated its Medical and Health Coordination Center and on March 2, 2020, the California Office of Emergency Services activated the State Operations Center to support and guide state and local actions to preserve public health; and

WHEREAS, on March 4, 2020 the Governor of the State of California declared an emergency statewide relating to COVID-19 and has directed state agencies to provide updated and specific guidance to schools; and

WHEREAS, the Governor has issued Executive Orders pertaining to school closures and other COVID-mitigation issues; and

WHEREAS, the San Diego County Department of Public Health has issued an order directing county residents to “shelter in place” and only leave their homes for essential purposes until further notice; and

WHEREAS, Charter School has been monitoring advice provided by the California Department of Education (“CDE”), the CDC, and the State and County health departments; and

WHEREAS, the number of confirmed cases of COVID-19 is growing at an alarming rate both around the world and in California; and

WHEREAS, more than 9,400 Californians in 49 counties are in “home monitoring” based on travel-related exposure to the virus; and

CITY HEIGHTS PREP

CHARTER SCHOOL

WHEREAS, experts anticipate that, while a high percentage of individuals affected by COVID-19 will experience mild flu-like symptoms, some will have more serious symptoms and require hospitalization, particularly individuals who are elderly or already have underlying chronic health conditions; and

WHEREAS, Charter School has some students, staff and family members who are likely at risk of more serious symptoms as a result of other health conditions; and

WHEREAS, public schools serving at least 85 percent of California school children have already closed in response to the pandemic; and

WHEREAS, the Charter School is having difficulty staffing its program given disruption caused to the lives of employees and their respective families during the pandemic; and

WHEREAS, other public schools in our county have announced closure through April 13, 2020 in order to slow the spread of COVID-19 and the Governor has indicated in media statements that due to the virus mitigation measures most public schools in California may not re-open this academic year; and

WHEREAS, the Board of Directors has determined that school closure is necessary in light of these circumstances; and

WHEREAS, there are numerous legal and organizational impacts to decisions made in response to the COVID-19 virus and strict adherence to provisions in existing school policies and/or procedures of the Charter School might prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of COVID-19; and

NOW THEREFORE BE IT RESOLVED THAT THE Board of Directors of Charter School directs the following:

1. Charter School shall be closed should the chartering authority, or local, state or federal government officials, including, but not limited to, the County Public Health Department (“Relevant Authorities”) direct or recommend the closure;
2. The School Director shall have the additional authority to direct the closure of the Charter School for additional periods not covered in paragraph 1 based on the School Director’s determination that it is necessary to protect student and/or staff health and safety until the pandemic is resolved;
3. The School Director shall have the authority to re-open the Charter School when he determines that the benefits of re-opening the Charter School outweigh the health risks to the students and staff so long as the school is not under an order from a Relevant Authority to close; and

CITY HEIGHTS PREP

CHARTER SCHOOL

4. In order to immediately protect the health and safety of pupils and employees, the School Director may waive any school or organization-wide policy or procedure to implement directives from Relevant Authorities;
5. The School Director shall have the authority to exclude anyone from school campus other than students and employees, including parents and volunteers, in order to minimize risk of COVID-19 exposure from the surrounding community;
6. In order to immediately protect the health and safety of pupils and employees, the School Director or designee may exclude pupil(s) or employee(s) from school or school activities as necessary to implement guidance or directives from Relevant Authorities or applicable law;
7. The School Director or designee may hire additional staff or independent contractors as necessary or convenient for purposes of performing tasks recommended by Relevant Authorities or that the School Director deems necessary in his/her discretion to mitigate the actual or potential impacts of COVID-19. The School Director or designee shall consult the Charter School's legal counsel regarding collective bargaining agreement provisions impacting this authority if applicable;
8. The School Director or designee may direct that all parent meetings, conferences, discussions, or other required parent interactions be held telephonically in order to minimize potential exposure of our students and staff by parents or other community members;
9. As necessary, the School Director, in consultation with Charter School legal counsel, is directed to negotiate agreements or side letters with collective bargaining units, if any, relating to actual or potential impacts of COVID-19 on the terms and conditions of employment for represented employees and bring such revised agreements to the Board for approval;
10. As necessary, the School Director, in consultation with Charter School legal counsel, is directed to negotiate revisions to employment agreements for unrepresented employees relating to impacts on the terms and conditions of employment caused by the actual or potential impacts of COVID-19;
11. As necessary, the School Director, in consultation with Charter School legal counsel, is directed to negotiate any necessary changes to or cancelations of other non-employment contracts in order to mitigate losses that the Charter School would otherwise incur, or to provide different levels and types of services needed, as a result of actual or potential impacts of COVID-19;

CITY HEIGHTS PREP

CHARTER SCHOOL

12. The School Director, in consultation with Charter School legal counsel and our granting agency, shall propose revisions to the academic calendar for the 2019-20 academic year, if necessary;
13. The School Director, in consultation with Charter School legal counsel and our granting agency, shall prepare and file all necessary requests and supporting documentation to preserve full apportionment funding;
14. The School Director, in consultation with Charter School legal counsel, may approve use of virtual, independent study or other programs designed to serve students who otherwise might be unserved;
15. The School Director is directed to continuously inform families about updates to information and directives being received from Relevant Authorities;
16. The School Director shall keep the Charter School Board and the charter school's parents and staff informed of his/her implementation of the provisions of this Resolution;
17. The School Director shall consult with the Charter School's insurer for any advisement as to how to deal with virus related issues;
18. In order to immediately protect the health and safety of pupils and employees, the School Director or designee may restrict or cancel the use of school facilities by off-campus groups and may restrict or cancel extra-curricular activities, field trips, sports, or other school activities sponsored by student or parent groups; and
19. The School Director, after consulting the Board Chair, shall have the authority to exceed the level of expenditures that would ordinarily trigger the requirement to also obtain approval of the Board Chair or Board of Directors under Board fiscal policies in order to pay for expenses related to the items contained in this Resolution. However, the cumulative total of such expenses shall not reduce the Charter School's unrestricted reserves lower than three (3) percent without prior approval of the Board of Directors.

CITY HEIGHTS PREP

CHARTER SCHOOL

PASSED AND ADOPTED by the Board of Directors of City Heights Preparatory Charter School on this 1st day of April 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

School Director
City Heights Preparatory Charter School