

# CITY HEIGHTS PREP

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## CHARTER SCHOOL

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### AGENDA

#### Regular Board Meeting

Friday, December 6, 2019

7:30 AM

4260 54<sup>th</sup> Street, San Diego, CA, 92115

#### Teleconference Locations:

200 Redwood Shores Pkwy, Redwood City, CA 94065

I. Call to Order

II. Public Comment

**AGENDA ITEMS:** Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted (5) minutes to make a presentation to the Board at the time a specific item is under discussion. Additional time may be granted if circumstances permit. The total time per agenda item devoted to presentation to the Board shall be determined based on the number of speakers wishing to address the board. However, this time will not exceed one-half (1/2) hour unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration.

III. Presentations *(20 mins)*

- A. Teacher/Student Update
- B. School Climate Update
- C. School Relocation Project Update
- D. Update on SDUSD and Wilkinson Audit

IV. Approve Minutes *(5 mins)*

- A. October 16, 2019 Special Board Meeting
- B. November 15, 2019 Special Board Meeting

V. Board Development

- A. Consent Agenda- Board Elections *(10 mins)*
  - 1. Re-elect Regina McDuffie for 2-year term effective December 6, 2019
  - 2. Re-elect Edrienne Brandon for 2-year term effective December 6, 2019
  - 3. Re-elect Edrienne Brandon as Treasurer for 1-year term effective December 6, 2019
  - 4. Re-elect Merdin Mohammed as Secretary for 1-year term effective December 6, 2019

VI. Discussion/Action Items *(30 mins)*

- A. Fiscal Update (Alexis McKeon)
  - 1. Review 2019-20 Budget to Actual
  - 2. Balance Sheet
  - 3. Cash Projections
  - 4. Check Register
  - 5. Income Statement
- B. Approve 2018-19 Final Audit Report
- C. Discuss and Approve changes to Employer Contributions for Health Benefits
- D. Adopt Revised 2019-20 Budget
- E. Approve 2019-20 First Interim Report
- F. Approve Revised Employee Handbook
- G. Approve Revised Attendance Policy

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- H. Adopt Academic Integrity Policy
  - I. Adopt City Heights Prep Charter School Scholarship Policy
  - J. Adopt Student Repeated Course Policy
  - K. Adopt Transcript Revision Policy
- VII. Adjournment

### **NOTICES**

I, Elias Vargas, School Director, hereby certify that this agenda was posted as regulated by law on Tuesday, December 3, 2019, by 7:30 a.m. City Heights Preparatory Charter School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Dr. Elias Vargas, School Director, has been designated to receive requests for disability-related modification or accommodation in order to enable individuals with disabilities to participate in City Heights Preparatory Charter School's open and public meetings. Please notify Dr. Elias Vargas at (619) 795-3137 twenty-four (24) hours in advance, or as soon as possible, prior to disability accommodation being needed in order to participate in the meeting.